



## Lakewood Ranch

Homeowners' Associations

### ***ESTOPPEL REQUEST***

Through December 31, 2017 all estoppels require an upfront \$100 payment. Effective January 1, 2018 this fee will increase to \$250. Please make checks payable to the appropriate home owners association listed below and note "Estoppel" and property address on the check. Drop off or mail payment to the address listed below. You may also pay by credit card at Town Hall or on our website: [www.lakewoodranchgov.org](http://www.lakewoodranchgov.org).

Please include the following information on your company's letterhead and email your estoppel request to: [custservice@lwrtownhall.com](mailto:custservice@lwrtownhall.com).

1. Contact Person
2. Phone Number
3. Email Address
4. File Number
5. Seller's Name
6. Buyer's Name
7. Property Address
8. Closing Date

It is our goal to offer excellent service and value to our homeowners and closing agents. Our current process is to assure that estoppels are processed fairly and in the order in which they are received. While the legal requirement for estoppel turn-around time is 10 business days, our standard is to process within 5 business days from the date the **request** and **payment** are received.

We receive numerous calls to check the status of requests. If possible, please refrain from contacting our office for updates within the five business day period. If you need to check the status, we recommend sending an email to; [custservice@lwrtownhall.com](mailto:custservice@lwrtownhall.com) containing the property address.

Should you have additional questions or concerns; email: [custservice@lwrtownhall.com](mailto:custservice@lwrtownhall.com).

**CEVA** – Country Club/Edgewater Village Association

**GBVA** – Greenbrook Village Association

**SRVA** – Summerfield/Riverwalk Village Association

***BUSINESS HOURS ARE MONDAY - THURSDAY, 7:00 AM - 6:00 PM***

**Lakewood Ranch Inter-District Authority**  
**8175 Lakewood Ranch Blvd., Lakewood Ranch, FL 34202**  
**(941) 907-0202**

[www.lakewoodranchgov.org](http://www.lakewoodranchgov.org)